

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 25, 2009, WITH THE FOLLOWING MEMBERS PRESENT: EDWIN H. HUMPHREY, PRESIDENT, ROBERT L. PROUD, VICE PRESIDENT, AND R. SCOTT CROSWELL III, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 1:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

**LET THE RECORD SHOW:** Jeff Weber, Executive Director, and Dan Sacks, Chair of the Business and Economic Development Advocacy Team, of the Workforce One Investment Board, was present this date and provided the Board of County Commissioners with an overview of the 2008 Annual Report for the Workforce One Investment Board of Southwest Ohio. Mr. Weber provided a brief overview of the highlights of the Workforce One Investment Board’s accomplishments and the impacts relative thereto and Mr. Sacks presented a summary of their plans for 2009. (DC# 09-0323-005)

**IN RE:            BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 47-09/PAYMENT OF BILLS...APPROVED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation that the Board of County Commissioners adopt Resolution Number **47-09** resolving to approve payment to vendors as set forth in the General Ledger Distribution Report(s) presented by the County Auditor 03/23/09 in the total amount of \$2,070,547.20, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea;    Mr. Croswell, Yes;    Mr. Humphrey, Aye.

**IN RE:            BUILDING    INSPECTION    DEPARTMENT...DESIGNATION    OF  
APPOINTMENT OR REAPPOINTMENT TO SERVE ON THE  
CLERMONT COUNTY AIRPORT ZONING BOARD OF APPEALS,  
FLOOD DAMAGE PREVENTION VARIANCE BOARD, AND WATER  
MANAGEMENT AND SEDIMENT CONTROL REGULATIONS  
VARIANCE APPEALS BOARD...APPROVED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Raymond Sebastian, Chief Building Official, Building Inspection Department, with the concurrence of Scot Lahrmer, Assistant County Administrator, to appoint or re-appoint the following individuals to serve on the Clermont County Airport Zoning Board of Appeals, Flood Damage Prevention Variance Board and Water Management and Sediment Control Regulations Variance Appeals Board, as outlined below:

Name/Address	Profession	Term
David Coyle 174 Annadale Drive Fairfield, Ohio 45014 DC# 06-0420-004, 06-0519-011 and 06-0526-015 (Reappointment)	Engineer	04/07/09 through 04/06/12
Douglas A. Smith 4148 James Drive Cincinnati, Ohio 45245 DC# 09-0319-001, 09-0319-002, and 09-0319-003	Engineer	04/07/09 through 04/06/12

(New appointment succeeds Jim Watson)		
---------------------------------------	--	--

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes;   Mr. Proud, Yea;   Mr. Humphrey, Aye.

**IN RE:            HUMAN RESOURCES DEPARTMENT...AMENDMENT TO APPENDIX 4.09 OF THE CLERMONT COUNTY PERSONNEL POLICY AND PROCEDURES MANUAL WITH RESPECT TO THE CLERMONT COUNTY CLASSIFICATION PLAN...09-0323-001...APPROVED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Robert E Sander, Director, Human Resources Department, with the concurrence of David L. Spinney, County Administrator, to amend Appendix 4.09 of the Clermont County Personnel Policy and Procedures Manual with respect to the Clermont County Classification Plan to create the positions of Business Service Representative, #39211, Pay Range A, Employment Services Consultant 1, #39311, Pay Range 11, Employment Services Consultant 2, #39312, Pay Range 13, and Employment Services Supervisor, #39314, Pay Range B; and to direct the Human Resources Department to update as necessary the internet links and appendices and to reproduce and transmit the revisions to all departments heads and supervisors and the same are hereby instructed to incorporate said revisions into their copies of the Clermont County Personnel Policy and Procedures Manual.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea;   Mr. Croswell, Yes;   Mr. Humphrey, Aye.

**IN RE:            DEPARTMENT OF JOB AND FAMILY SERVICES. . .ADOPTION OF REVISED TABLE OF ORGANIZATION FOR SAME...09-0320-009...ADOPTED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Tim McCartney, Director, Department of Job and Family Services, with the concurrence of David L. Spinney, County Administrator, to adopt a Revised Table of Organization for the Department of Job and Family Services/Workforce Development/WIA Division, upgrading one (1) DJFS Program Administrator to DJFS Assistant Director and adding one (1) Business Service Representative, two (2) Employment Services Supervisors, nine (9) Employment Services Consultants 2, one (1) Employment Services Consultant 1, and two (2) Administrative Support Technicians positions, effective 03-25-09.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes;   Mr. Proud, Yea;   Mr. Humphrey, Aye.

**IN RE:            REQUEST(S) FROM VARIOUS DEPARTMENTS TO JOIN PROFESSIONAL ORGANIZATIONS AND AUTHORIZATION FOR REIMBURSEMENT OF ROUTINE TRAVEL EXPENSES RELATIVE THERETO...APPROVED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Request(s) from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of **routine travel expenses** associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2009 and any and all amendments subsequent thereto:

Elected Official or Department/Employee	Organization	Annual Dues	Term
Clermont County Court of Common Pleas Judge Jerry R. McBride Arrianna Sacks Joshua Vineyard Casey Lane Jennifer Mitchell DC# 08-1114-001	Cincinnati Bar Association	\$810.00	05/01/09 through 04/30/10

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea;    Mr. Croswell, Yes;    Mr. Humphrey, Aye.

**IN RE:            BOARD OF COUNTY COMMISSIONERS...FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2009...APPROVED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of David L. Spinney, County Administrator, to approve financial/budgetary actions as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2009 (Resolution Number 194-08) and/or interfund transactions as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

**SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2009:**

\$    10,732.00	FEMA Fund	272-7015-5300	Purchased Services
-----------------	-----------	---------------	--------------------

**BUDGET TRANSFER OF FUNDS:**

\$        940.00	From General Fund 100-1014-6600 to 100-1042-6300 (Capital Expenditures-General Fund Capital Outlay to Prosecutor’s Civil Division Utilities)
\$    6,224.48	From General Fund 100-1308-7000 to 100-1013-5112 (Legislative & Executive Non-Recurring Reimbursements/Transfers/Advances to Facilities Management Regular Salary)
\$    1,536.94	From General Fund 100-1308-7000 to 100-1013-5132 (Legislative & Executive Non-Recurring Reimbursements/Transfers/Advances to Facilities Management Retirement Payout)
\$    11,708.40	From General Fund 100-2130-5114 to 100-2130-5132 (Domestic Relations Court Magistrate Salary to Retirement Payout)
\$    4,846.33	From General Fund 100-4308-7000 to 100-4404-5132 (Public Safety Non-Recurring Reimbursements/Transfers/Advances to Sheriff’s Road Patrol Retirement Payout)

**REIMBURSEMENT OF FUNDS:**

\$    2,219.34	From Public Assistance Fund 204-6240-7220-7406-7003 to Family & Children First Fund 944-0944-4821-7406-7003 (Help Me Grow-TANF Administration)
\$    58,730.81	From Public Assistance Fund 204-6240-7220-7406-7004 to Family & Children First Fund 944-0944-4821-7406-7004 (Help Me Grow-TANF Program)

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes;    Mr. Proud, Yea;    Mr. Humphrey, Aye.

**IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2009 and any and all amendments subsequent thereto:

**COMMON PLEAS CLERK OF COURTS**

**Alice Fricke, Shirley Williamson, Beth Burroughs, Sandy Duhl, Deborah Watson and Tiffany McEvoy:** Two (2) days – Columbus, Ohio – Ohio Clerk of Courts Association Monthly Meeting – Total expenses not to exceed \$668.00.

**COUNTY SHERIFF**

**Garry Summers:** Eight (8) days – Salamanca, New York – National Police Bloodhound Association 2009 Spring Training Seminar – Total expenses not to exceed \$125.00.

**Marc Sorbello:** Three (3) days – Columbus, Ohio – Ohio High Intensity Drug Trafficking Area Investigative Support Center Course entitled “Supervising Counterdrug Operations” – Total expenses not to exceed \$147.00.

**BUILDING INSPECTION DEPARTMENT**

**Carl Lamping and Crissy Rolph:** One (1) day – Cincinnati, Ohio – Spirit Seminars and Consulting Workshop entitled “Leadership Courage: Leading from the Inside Out as a Servant Leader” – Total expenses not to exceed \$225.33.

**PROSECUTING ATTORNEY**

**Lisa Vetter and Stephanie Ross:** One (1) day – Wilmington, Ohio – Victims Information and Notification Everyday Regional Training Workshop – Total expenses not to exceed \$39.05.

**DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT**

**Tim Hershner:** One (1) day – Cincinnati, Ohio – Spirit Seminars and Consulting Workshop entitled “Leadership Courage: Leading from the Inside Out as a Servant Leader” – Total expenses not to exceed \$112.67.

**HUMAN RESOURCES DEPARTMENT**

**Rebecca S. Davidson:** One (1) day – Kings Mills, Ohio – CompManagement’s Annual Spring Seminar – Total expenses not to exceed \$45.00.

**CLERMONT COUNTY SEWER DISTRICT**

**John McManus:** Three (3) days – Louisville, Kentucky – 2009 Water Environment Federation Collection Systems Conference – Total expenses not to exceed \$760.00.

**John McManus and Bill Mellman:** Two (2) days – Mason, Ohio – 2009 Ohio Storm Water Conference – Total expenses not to exceed \$200.00.

**OFFICE OF ECONOMIC DEVELOPMENT**

**Andy Kuchta:** Four (4) days – Raleigh, North Carolina – 2009 International Economic Development Council Technology-Led Economic Development Conference and International Association of Science Parks World Conference on Science and Technology Parks – Total expenses not to exceed \$1,942.34.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mr. Humphrey, Aye.

**IN RE: TRAINING AND TRAVEL REQUEST...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2009 and any and all amendments subsequent thereto:

**BOARD OF COUNTY COMMISSIONERS**

**Edwin H. Humphrey:** One (1) day – Rio Grande, Ohio – Ohio Valley Regional Development Commission Full Commission Meeting and Election of Officers – Total expenses not to exceed \$115.20.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mr. Humphrey, Abstained.

**IN RE: PERSONNEL ACTION FORMS...APPROVED**

\* THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

**LET THE RECORD SHOW:** That a motion by Mr. Proud, seconded by Mr. Croswell, to approve the minutes of Work Session of **02/18/09** carried with all members present voting affirmatively thereon.

**LET THE RECORD SHOW:** THAT THE PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS RECESSED REGULAR SESSION AT 1:28 P.M. TO BE RECONVENED AT 2:00 P.M. THIS DATE.

**LET THE RECORD SHOW:** THE BOARD RECONVENED REGULAR SESSION AT 2:00 P.M.

**IN RE: BOARD OF COUNTY COMMISSIONERS...PUBLIC HEARING RELATIVE TO THE PROPOSED VACATION OF A PORTION OF WOODBURY GLEN DRIVE LOCATED WITHIN WOODBURY GLEN SUBDIVISION IN BATAVIA TOWNSHIP...09-0206-005**

**LET THE RECORD SHOW:** THAT COMMISSIONERS EDWIN H. HUMPHREY, ROBERT L. PROUD AND R. SCOTT CROSWELL III, SCOT LAHRMER, ASSISTANT COUNTY ADMINISTRATOR, AND CRAIG RISNER, DEPUTY SURVEYOR, CLERMONT COUNTY ENGINEER'S OFFICE, VIEWED WOODBURY GLEN DRIVE LOCATED WITHIN WOODBURY GLEN SUBDIVISION IN BATAVIA TOWNSHIP PROPOSED TO BE VACATED ON 03/25/09 AT 11:00 A.M.

**LET THE RECORD SHOW:** THAT A PUBLIC HEARING WAS HELD THIS DATE AT 2:00 P.M. IN THE OFFICE OF THE BOARD OF COUNTY COMMISSIONERS, 101 EAST

MAIN STREET, BATAVIA, OHIO 45103-2960 TO AFFORD PUBLIC COMMENT ON THE PROPOSED VACATION OF A PORTION OF WOODBURY GLEN DRIVE LOCATED WITHIN WOODBURY GLEN SUBDIVISION IN BATAVIA TOWNSHIP.

\*\*\*THIS PUBLIC HEARING WAS RECORDED AND VIDEOTAPED AND EITHER/OR ARE AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M.\*\*\*

CRAIG RISNER, DEPUTY SURVEYOR, CLERMONT COUNTY ENGINEER'S OFFICE, PROVIDED AN OVERVIEW OF THE PROPOSED VACATION AND READ INTO THE RECORD THE COUNTY ENGINEER'S REPORT DATED 02/10/09. HE STATED THE AREA PROPOSED TO BE VACATED WILL NOT CREATE ANY LANDLOCKED PARCELS, NOR DOES IT CONTAIN ANY ROAD MILEAGE REIMBURSED BY THE OHIO DEPARTMENT OF TRANSPORTATION. MR. RISNER ADVISED THE BOARD THAT THE LEGAL DESCRIPTION IS COMPLETE AND ACCEPTABLE FOR VACATION PURPOSES. HE FURTHER STATED THAT THIS PROPOSED VACATION SHOULD BE CONTINGENT UPON THE RECEIPT AND RECORDATION OF A REPLAT IN AND AS IT RELATES THERETO WITHIN SIXTY (60) DAYS HEREOF.

NO ONE APPEARED IN OPPOSITION, NOR WERE ANY COMMENTS RECEIVED EITHER IN FAVOR OF, OR IN OPPOSITION TO THE PROPOSED VACATION.

HAVING NO FURTHER COMMENT TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR CONSIDERATION THEREOF, A MOTION BY MR. CROSWELL, AND SECONDED BY MR. PROUD, TO CONCLUDE THIS PUBLIC HEARING AT 2:01 P.M. CARRIED.

**IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 48-09/RESOLUTION DETERMINING TO VACATE A PORTION OF WOODBURY GLEN DRIVE SITUATED WITHIN WOODBURY GLEN SUBDIVISION IN BATAVIA TOWNSHIP...09-0206-005...ADOPTED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation to adopt Resolution Number **48-09** determining to vacate a portion of Woodbury Glen Drive situated within Woodbury Glen Subdivision in Batavia Township, Clermont County, Ohio, as described therein, pursuant to and in compliance with Section 5553.04 of the Ohio Revised Code, contingent upon the receipt and recordation of a replat in and as it relates thereto within sixty (60) days hereof.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mr. Humphrey, Aye.

**LET THE RECORD SHOW:** That a motion by Mr. Proud, seconded by Mr. Croswell, to approve the minutes of Regular Session of **03/25/09** carried with all members present voting affirmatively thereon.

**LET THE RECORD SHOW:** That the President of the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 2:02 P.M.

**BOARD OF COUNTY COMMISSIONERS  
CLERMONT COUNTY, OHIO**

**EDWIN H. HUMPHREY, PRESIDENT  
ROBERT L. PROUD, VICE PRESIDENT  
R. SCOTT CROSWELL III, MEMBER**

**JUDITH KOCICA, CLERK OF THE BOARD**

**DATE APPROVED – 03/25/09**